



**ENVISION HANOVER**  
**Community Participation Team**  
**Regular Meeting**  
**Mechanicsville Branch Library**  
**June 8, 2022**  
**6:00 p.m.**

**VIRGINIA:** At the inaugural meeting of the Envision Hanover Community Participation Team held in the Mechanicsville Library on the 8<sup>th</sup> day of June, 2022, at 6:00 p.m.

**Present:**

Douglas Scott Macdonald – Beaverdam Magisterial District  
Jason Voorhies – Chickahominy Magisterial District  
Kristie Proctor – Cold Harbor Magisterial District  
Patty Thomas – Mechanicsville Magisterial District  
Alan Abbott – Ashland Magisterial District  
Edmonia Iverson – Beaverdam Magisterial District  
Steve Hadra – Chickahominy Magisterial District  
Fred McGhee, Jr. – Cold Harbor Magisterial District  
Jerry Bailey – Henry Magisterial District, Planning Commission Vice Chairman  
Randy Whittaker – Mechanicsville Magisterial District, Planning Commission Chairman  
Larry Leadbetter – South Anna Magisterial District

**Staff:**

David Maloney – Director of Planning  
Todd Kilduff – Deputy County Administrator  
Andrew Pompei – Principal Planner and Project Manager  
Lisa McGee – Executive Assistant

**I. Call to Order**

David Maloney, Director of Planning called the meeting to order at 6:02 p.m.

**II. Adoption of Agenda**

Mr. Maloney asked members of the Community Participation Team if any changes to the agenda were recommended or needed. With no changes identified, the agenda was approved.

**III. Team Organization**

After individual introductions, Mr. Maloney turned the floor over to Andrew Pompei, Principal Planner and Project Manager. Mr. Pompei shared that the CPT is made of up 14 members: 7 Planning Commissioners and 7 residents of Hanover County representing each magisterial district and appointed by the Board of Supervisors. The terms of their service on the CPT will be until the adoption of the final plan, which is expected to be in the summer of 2023, or if they need to resign. Mr. Maloney noted that the CPT will be asked to select a Chair and Vice Chair at the next meeting. The CPT will take action based on a consensus.

**a. Review/Endorsement of the Charter + Engagement Guidelines**

Mr. Pompei presented the draft charter and explained that this represents the overall purpose of the Community Participation Team (CPT). Further, he shared that the CPT is charged with encouraging community participation by residents, business owners, and other stakeholders in the Comprehensive Plan update.

The CPT is expected to meet regularly, with at least eight meetings during the course of the project. Alan Abbott asked if it was possible to hold these meetings virtually. Mr. Maloney explained that there are certain state requirements to holding a meeting virtually, so he will research that and report back to the CPT at its next meeting.

Scott Macdonald asked if there are any concerns that not all of the citizen representatives are appointed yet. Mr. Maloney said they will be meeting individually with newly-appointed members to update them on the status of the CPT and the work it has completed.

**CPT Action: Charter to be endorsed by consensus at the next meeting.**

**b. Discussion: Team Facilitator/Leadership (Chair + Vice Chair)**

At the next meeting, CPT members will select a chair and vice chair. Randy Whittaker asked if the Chair and Vice Chair could consist of a community member and a Planning Commissioner. Mr. Maloney stated that it could, if that is the desire of the CPT and individuals are selected by consensus. Larry Leadbetter asked if all members could get each other's contact information and if it could be placed on the Envision Hanover website. Mr. Maloney explained that information will be shared with CPT members, but he is still working on a request through Hanover County Information Technology to assign county emails to all participants.

**IV. Introductory Presentation + Discussion**

**a. Introduction to the Team + Planning Process**

Mr. Maloney began by explaining what the Comprehensive Plan is and what role it plays in the future development within Hanover County as follows:

- **What is the Comprehensive Plan?**
  - Serves as a long-range guide for growth and development for the County.
  - Addresses a variety of topics, such as land use, transportation, and community facilities.
  - Identifies objectives and strategies to realize the community's vision.
- **Why is the Comprehensive Plan Important?**
  - Referenced by Board of Supervisors, Planning Commission, and other stakeholders as decisions are made regarding the future.
  - Considered when evaluating different policies and proposals, such as rezonings, conditional use permits, Capital Improvement Program (CIP).

The current Comprehensive Plan was adopted in 2018 and requires an update every five years. Mr. Maloney explained that one of the critical concepts presented in the plan is to direct development to the Suburban Service Area (SSA). While the SSA makes up 22% of the County's total land area, there is a goal that it accommodate 70% of residential growth. He shared that as the CPT goes through this process, members will be asked to describe what the SSA should look like at this point in time.

### Update process

Mr. Maloney explained that under state code, localities must undertake a detailed review of their Comprehensive Plans no less than every 5 years. Hanover has followed this requirement diligently. Mr. Pompei added that this update launched in the fall of 2021 when Hanover County contracted with EPR PC, a consulting firm, to assist with this project. Earlier this year, Open House-style community meetings were held to solicit input from the community. Additionally, “drop-in” events and a virtual open house have been held for the same purpose.

#### **b. Roles + Responsibilities**

The CPT is charged with the following tasks:

- Assist staff and the consultant to identify issues of concern to residents.
- Participate in and observe public meetings.
- Actively encourage stakeholders to participate and engage in the planning process.
- Share information with different community groups.
- Review feedback provided at engagement events/activities.
- Serve as a “sounding board” for ideas regarding recommended goals and implementation strategies.

After discussion, it was decided that 6:00 p.m. would remain the starting times for future meetings. Those meetings will be held throughout the county. Mr. Maloney asked that CPT members provide any definite dates to avoid for future meetings to Mr. Maloney and Mr. Pompei.

**CPT Action: provide dates to avoid for upcoming meetings to Hanover County Planning**

#### **c. Summary of Public Involvement**

Mr. Maloney asked if the CPT would like to add a time for citizens’ comments at the beginning of the meetings. The consensus was yes.

#### **d. Moving Forward**

Mr. Pompei shared the schedule through December 2022 and reiterated that, at least initially, the CPT should anticipate meeting monthly.

Next steps include:

- Review/Discuss/Endorse Vision Statement
- Begin Discussions Regarding Key Growth Management Tools/Policies
- Begin Discussion Regarding Land Use

#### **e. Discussion**

Mr. Leadbetter asked about the transportation and Economic Development components and how that would be coordinated with other areas of the Plan. Mr. Maloney explained that transportation will follow land use and Economic Development, because that is driven by land use and economic development.

Mr. Pompei explained that the current plan does not have overarching vision statement and that will be a task for the CPT at the next meeting.

### **V. Vision Statement: Review + Discussion**

Mr. Maloney returned to the draft vision statement in participants’ packages. This vision statement draft was developed from comments that have been received from members of the public.

**VI. Defining Rural: Review + Discussion**

Mr. Maloney and Mr. Pompei explained the need to address a definition of “rural”. After discussion, it was decided to change from a hard and fast definition to a list of characteristics found in a rural community.

Other discussion involved the inclusion of solar and other renewable energy technologies within the Plan and the number of people are moving into the county on an annual basis and how that impacts the SSA.

**VII. Adjournment (Next Meeting Date: To Be Determined)**

Prior to adjournment, citizens had an opportunity to speak.

With no further business, Mr. Maloney adjourned the meeting at 7:35 p.m.

**Approved by CPT on July 14, 2022**